

PLEASE PRINT

## STUDENT APPLICANT RECOMMENDATION

# ICC DIESEL POWERED EQUIPMENT TECHNOLOGY PROGRAM

Student Applicant Name: \_\_\_\_\_ Date: \_\_\_\_\_

Evaluator Name: \_\_\_\_\_

*NOTE: Recommendations from immediate relatives will not be accepted.*

Relationship to Applicant: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
AREA CODE

### INSTRUCTIONS TO THE EVALUATOR: Circle the number which best aligns with the applicant's behavior.

1 = Strongly Disagree 2 = Seldom 3 = Could Be Improved 4 = Almost Always 5 = Always 6 = Unable to Assess

#### WORK ETHIC:

Reports to work/school when scheduled ..... 1 2 3 4 5 6

Gives advanced notice of tardiness or absence ..... 1 2 3 4 5 6

Dresses appropriately and well groomed ..... 1 2 3 4 5 6

#### WORKS COLLABORATIVELY:

Cooperates with supervisors/teachers/coworkers/classmates . 1 2 3 4 5 6

Demonstrates leadership when appropriate ..... 1 2 3 4 5 6

Accepts suggestions/criticism ..... 1 2 3 4 5 6

Makes personal sacrifices for the betterment of the business/classroom ..... 1 2 3 4 5 6

#### COMPREHENSION SKILLS

Demonstrates appropriate technical knowledge ..... 1 2 3 4 5 6

Grasps instructions quickly and is willing to ask questions ... 1 2 3 4 5 6

Accesses and interprets written instructions or information .. 1 2 3 4 5 6

#### TECHNICAL SKILLS

Demonstrates expected level of technical skill ..... 1 2 3 4 5 6

Demonstrates appropriate level of productivity ..... 1 2 3 4 5 6

Mistakes fall into acceptable range ..... 1 2 3 4 5 6

#### COMMUNICATION SKILLS

Uses appropriate vocabulary and expressions ..... 1 2 3 4 5 6

Expresses ideas verbally to coworkers, classmates, and/or customers ..... 1 2 3 4 5 6

Completes forms, reports, homework, and other documents appropriately ..... 1 2 3 4 5 6

#### CONTINUED LEARNING

Desires to increase knowledge required of job/career ..... 1 2 3 4 5 6

Demonstrates intellectual ability to advance in chosen career . 1 2 3 4 5 6

#### MATH SKILLS

Makes correct calculations ..... 1 2 3 4 5 6

Applies analytical logic to accomplish tasks ..... 1 2 3 4 5 6

#### KNOWLEDGE-BUILDING SKILLS

Makes good decisions ..... 1 2 3 4 5 6

Thinks independently ..... 1 2 3 4 5 6

Adapts to change within the work/classroom environment ... 1 2 3 4 5 6

#### PERSONAL VALUES

Shows initiative and expresses enthusiasm ..... 1 2 3 4 5 6

Accepts individual differences ..... 1 2 3 4 5 6

Works well with others without reservation ..... 1 2 3 4 5 6

#### SOCIETY VALUES

Demonstrates characteristics of an ethical person ..... 1 2 3 4 5 6

Displays concern for, and willingness to assist, others ..... 1 2 3 4 5 6

Participates in extracurricular community-based activities ... 1 2 3 4 5 6

In your opinion, explain why this individual is deserving of acceptance into the ICC Diesel Powered Equipment Technology Program.

Mail this completed form in a sealed envelope,  
with your signature across the back flap of the envelope,

to: Diesel Powered Equipment Technology

attn: Jeff Gardner

Illinois Central College

1 College Drive, East Peoria, IL 61635

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Evaluator's Signature